

(J) NUMBER OF EMPLOYEES.

1. State average number engaged in direct labor (B-1), including helpers not on pay roll, and in indirect labor (C-2-3-4-5), and engineer and fireman (D-4), in the establishment (not contract shops) during 191.., by months:

January.....	April.....	July.....	October.....
February.....	May.....	August.....	November.....
March.....	June.....	September.....	December.....

2. Classify, as follows, such employees during the month (busy season) of, 191..:

16 years of age and over.				Under 16 years of age.			
Male.		Female.		Male.		Female.	
Time.	Piece.	Time.	Piece.	Time.	Piece.	Time.	Piece.

3. Officials or partners actively engaged in the business: Indirect labor (C-1),; administration (E-1),; cost to sell (F-1),; total (none counted twice),
4. What operations in making or trimming garments are performed by contract?
5. Enter under "Remarks" the names and addresses of contractors, stating whether their shops are inside or outside the establishment and whether or not they work for this establishment exclusively.

(K) REMARKS.

Foregoing data furnished,, 191.., to Special Agent.....

Agents of the Bureau of Foreign and Domestic Commerce visited the establishments and requested that they be allowed to examine the books of accounts in order to obtain the desired details. Many manufacturers very cheerfully furnished the information, while others furnished it after some persuasion. Only six establishments in New York City and six in other localities which were approached declined to permit the special agents to obtain the desired data. Assurance was given that the information would be regarded as confidential and would not be used in such a way that the establishments could be identified. The form of this assurance was as follows:

DEPARTMENT OF COMMERCE,
BUREAU OF FOREIGN AND DOMESTIC COMMERCE,
Washington.

CONFIDENTIAL.

[One copy of this agreement to be retained by the manufacturer and one copy to be forwarded to the Chief of the Bureau.]

The information which has been given to Mr. _____, special agent of the Bureau of Foreign and Domestic Commerce, is furnished with the understanding that the name or address of the establishment will not be written on the schedule; that the information on the schedule will be considered by the Bureau and its special agents as absolutely confidential; that it will not be divulged; and that it will not be published in such a way that the identity of the establishment will be shown.

This information, which appears on establishment schedule No. _____, has been obtained from the books and from the officers of the establishment, and, to the best of our knowledge, is correct.

(Special agent's signature) _____
(Manufacturer's signature) _____

Date, _____, 191—.